

Information pack for Reception Children Parents/carers



This booklet contains forms which we would be grateful if you could complete and return to school

CONTENTS

- Head Teacher's Welcome
- Our EYFS Unit Explained – Reception and Nursery
- Starting School Arrangements
- Preparing Your Child for School and How can I help my child?
- School Meals
- Term Dates
- Holiday in term time
- Uniform
- Behaviour Policy
- MSNP Data Collection form (to complete and returned by 10th July 2020)
- Generic Trip and Photo Consent (to complete and returned by 10th July 2020)
- Tapestry letter
- ICT Policy (to complete and returned by 10th July 2020)
- Anti-Bullying Charter (to complete and returned by 10th July 2020)
- Home School Agreement (to complete and returned by 10th July 2020)
- Getting Ready for School Checklist (to complete and returned by 10th July 2020)



Shoscombe
Church School

Inspiring Everyone to Shine

Welcome to Shoscombe Church School



I would like to take this opportunity to welcome you and your child to our school. Our vision is simple: Inspiring Everyone to Shine. We want to ensure that every child at our school is given the opportunity to reach their full potential: academically, physically, socially and spiritually. We aim to achieve this through a stimulating curriculum, high expectations for behaviour and a caring ethos. Since December 2018 we have been part of The Midsomer Norton Partnership Trust which is a multi-academy trust comprising of many local Secondary and Primary Schools. This allows us strategic support and direction, networking opportunities with local schools and continuous professional development.

Our school provides a secure and happy working environment where everyone is valued, and where achievements are recognised and celebrated. Without exception, our staff are committed to ensuring that your child receives the best education possible.

It is essential that we, as a school, form a close working relationship with yourself. The school will regularly communicate with you, preferably through email and Class Dojo – an online app that allows quick and easy communication between school and home. We operate an open-door policy, so if you have any queries or concerns, please do not hesitate to speak to us. We look forward to a successful partnership with you, and are confident that your child's years at this school will be both happy and fulfilling.

We trust that you will find the information you require through reading the prospectus, looking at the website or talking to us and that in doing so you get a flavour of our school, our ethos and our achievements. We are delighted that you have chosen Shoscombe Church School to educate your child.

Mrs Ruth Noall

Executive Head teacher

Our EYFS Unit Explained

Your Reception aged child will be taught in our amazing Early Years Foundation Unit (EYFU), catering for children aged 3 years to 5 years, comprising of a Reception Class and Nursery Class – known as Oak Class. Oak Class is split into 3 ages:

Known As	Age Group
Acorn 1s	Children who are 3 years old
Acorn 2s	Children who are pre-school age and will start reception in the next academic year (September 2021)
Acorn 3s	Children who are in reception

Our unit ensures a seamless transition from Nursery into Reception and also from Reception into Year 1. We work with our Year 1 teacher to enable children to confidently move into Key Stage 1 with independence and confidence. We aim to nurture each child's love of learning and life through forming trusting relationships and creating an inspiring curriculum and environment.

The EYFS team consists of: Mrs Anouska Wheeler who is our EYFS specialist class teacher, Ms Denise Samways who is an EYFS teaching assistant, Mrs Kate Curtis, who is a higher level teaching assistant, Miss Maddie Curtis who is an EYFS teaching assistant apprentice and Mrs Ceri Mapstone who is our EYFS lead and nursery manager (Mrs Mapstone is based at St Julian's Church School in Wellow and works closely with Mrs Wheeler, visiting the EYFU regularly).

Purposeful play is at the heart of Oak Class. Friendships are formed and basic skills are learned through play based activities and social skills are developed at every opportunity. We welcome each child as an individual and look forward to celebrating their successes and achievements whilst working with you to help them meet their potential. We want to develop strong links with home and will invite parents in throughout the year to celebrate their child's learning and achievements. Our curriculum will be based on the interests of children and relevant events and occasions. Whilst learning, children will be encouraged to access all areas available to them throughout the day – the classroom, the two wonderful free-flow outdoor spaces, the planting area and the forest school. We really do have the most fantastic Early Years indoor and outdoor space where children can free flow throughout the day.

Daily Routine

Each day at Shoscombe Church School is full of learning opportunities, planned by the staff and the children. We understand that play is crucial to children's development and we allow children to enjoy free play sessions throughout the day that give children the chance to choose activities they enjoy such as building, digging, role play and art. Staff are trained to move children's learning forward at every opportunity, even within activities that children repeat daily!

Children will also take part in small group activities planned by staff to support their learning in English, maths and their understanding of the world. This will include games, songs and activities as well as exercises to improve gross and fine motor skills and lots of stories to encourage language and listening. The most important factor in all of this play and learning is that your child has fun! We are always keen to learn about their interests and passions and build on this within our setting. Your support as a parent or carer is paramount in this and we are keen to work together and appreciate your support within our classroom and also by continuing your child's learning at home.

A typical day:

- 8:45 doors open for morning activities
- 9.00 register, days of the week, story making
- 9.20 Phonic based activity
- 9.35 Morning snack provided
- 9.50 Free flow learning opportunities
- 11.30 Adult led activity (English or maths focus)
- 12:00 – 1:15 lunchtime
- 1.15 Afternoon registration and whole class activity
- 1.30 Free flow learning opportunities and adult led group activities (split by age and stage)
- 2.50 Story, songs
- 3.20 Home time

Our Curriculum

Within the play-based learning and activities in Oak Class, all children will be taught phonics, English and maths skills on a daily basis. These are planned around their starting points and will ensure all children, build on and further develop their knowledge, skills and vocabulary. Although reception and nursery children will be taught in a unit that shares a classroom and outdoor spaces, we will skilfully provide the correct provision and challenge for all our children at the age and stage of development they have reached. Children that are nursery age have plenty of opportunity to play and learn alongside reception age children, however we plan and deliver differentiated activities and teaching sessions to meet the different learning needs of both the younger and older children. Logistically this means that Acorn 1s, Acorn 2s and Acorn 3s are also taught in separate groups at times throughout the day.

All children in Oak Class will follow The Statutory Framework for the Early Years Foundation Stage – a stage that caters for all children under 5 years of age. Our EYFS Curriculum is at the heart of our learning journey approach and is reviewed in the light of national developments, new thinking and research and development. It includes a balance of child-led and adult-led learning within a child centred approach. Learning and development is categorised into three prime areas of learning (please note this is currently under review by the Government and may change for September 2020):

1. communication and language
2. physical development
3. personal, social and emotional development

And four specific areas of learning:

1. literacy
2. mathematics
3. understanding the world
4. expressive arts and design

Achievement of these prime and specific areas of learning is through the characteristics of effective learning:

- playing and exploring
- active learning
- creating and thinking critically

Each area of learning and development will be implemented through planned, purposeful play and through a mix of adult-led and child-initiated activity. Children learn by leading their own play, and by taking part in play which is guided by adults. We respond to each child's emerging needs and interests, guiding their development through warm, positive interaction. As children grow older, and as their development allows,

it is expected that the balance will gradually shift towards more activities led by adults, to help children prepare for more formal learning, ready for Year 1. This approach will be for Reception age children only (Acorn 3s) and will only happen later in the school year.

Starting School Arrangements

Arrangements for the start of term:

- Each child will receive a home visit prior to starting school (TBA 2nd, 3rd, 4th September). Home visits are a fantastic way to start your child's education. It enables us to begin building our relationship in an environment where the child feels safe and secure.
- Reception Children will start school on Monday 7th September. To give your child the best possible start, we are offering part time hours for the first two weeks of term, the first week being 8.45-12pm and the second week 8.45 – 1.30pm (including lunch), gradually building up to whole days on the week beginning 21st September. Some children take longer to settle than others and we find that offering reduced hours often helps them settle in well and find their feet quickly. However, if reduced hours are extremely difficult for you due to working commitments, please discuss this with Mrs Wheeler.
- Children become very tired when they first start school, even for those children who are used to be in a full time at a pre-school setting!
- Please bring your child to the door of the classroom. You are welcome to come into the classroom to help settle your child in. Each Reception child is also allocated a Year 6 Buddy who will be there to support them during playtimes and whole school events.
- PE days are to be confirmed, so we recommend that your child brings their kit in on a Monday and leaves it on their peg all week ready to take home on Friday. Please encourage your child to dress independently at home to support changing time for PE. Forest School afternoons are to be confirmed. Please ensure your child has outdoor clothing in school every day.
- In Oak Class we have a show and tell bag. Children are chosen at random (each child gets a turn) to take the bag home. They can choose three items to put in the bag and bring back to school to show and tell.
- It is not uncommon for Reception children to wet themselves during their first year at school. When such an incident occurs, your child's wet uniform will be sent home in a plastic bag. Ideally, we ask for you to include a spare set of clothes in your child's bag, just in case they have an accident. If we use our own spare clothes, we ask you to return them washed and as soon as possible.
- We are always grateful to receive spare clothes, especially knickers, pants, socks, trousers (girls and boys) and PE kits (including pumps). We do not need spare shirts; blouses or jumpers thank you.
- We hope this booklet will answer most of the questions that you may have as parents. Please feel free to ask us if there is anything else you would like to know. We hope to create a secure and happy environment for you and your child.

How Can I Help My Child?

Over the next coming months, before your child's starts school, it would be great if you could support them to be as independent as possible in the following:

I can

- | | | | | |
|---------------------|--------------------------|---|---------------------------|--------------------------|
| Put on my shoes | <input type="checkbox"/> |  | Put on my coat | <input type="checkbox"/> |
| Do up my coat | <input type="checkbox"/> |  | Eat with a knife and fork | <input type="checkbox"/> |
| Pour myself a drink | <input type="checkbox"/> | | Wash my hands | <input type="checkbox"/> |
| Dry my hands | <input type="checkbox"/> |  | | |

Here are some ideas on how you can support your child in preparing them for their learning at school.

Help me by....

Sing nursery rhymes with me.



Sing and clap a song with me.

Practical maths – ask me to sort/bring a number of objects from 0-5 e.g. “Can you bring me 2 teddies?”

Support me to wait my turn to talk



Support me to recognise my name with a capital letter at the start and the rest in lower case letters.

Play games where I need to take turns.



Play games where I need to share toys.

School Meals

Please check that your child can open and close his/her own lunch box and that any drink containers are watertight and spill-proof. In warm weather a small ice pack (available from supermarkets) is advisable as we have no refrigeration facilities for lunch boxes.

Please do not send nuts or seeds (i.e. peanuts) as there is a danger of choking on them and we do have children in school that have an allergy to nuts or seeds.

At our school we are promoting a healthy eating awareness programme with our children and parents. Please look at the fat and sugar content of your child's food. We have the support of the school medical and dental service and more advice is available upon request.

SNACKS AND DRINKS

Children will be given a mid-morning snack consisting of a piece of raw fruit or vegetable under the government's National Fruit & Vegetable Scheme until the end of Key Stage 1 (year2). Please ensure you tell staff if your child has any allergies or dietary requirements.

FREE MILK is available at this time to under 5's, and children who will have reached the age of 5 years may order milk by the term directly with School Milk Services Ltd, contact information is available in the school office. Drinking water is provided by school – please provide your child with a named water bottle.

School Hot Dinners

Shoscombe school hot dinners from September will be supplied from within our MAT. You will need to order your child's meals through ParentPay, here you will be able to pre-order meals, view recipes, allergens and ingredients. You will receive a letter from ParentPay prior to your child staying for school dinners. Currently reception and key stage one school dinners are funded by the Government (cost of school meal at present is £2.40).

Free School Meals

Eligible by Benefit (EBB)

Since September 2014, all pupils in Reception, Year 1 and Year 2 in State funded schools in England qualify for Universal Infant Free School Meals (UIFSM).

Please register all Primary and Secondary aged pupils for Free School Meals Eligible by Benefit (EBB) if you are in receipt of qualifying benefits as registration will attract additional funding for your child's school for Pupil Premium (£1,320 per Primary pupil and £935 per Secondary pupil for the financial year 2018-19).

Please visit <https://www.gov.uk/pupil-premium-information-for-schools-and-alternative-provision-settings>

for more information about Pupil Premium Funding for Schools.

You can register your entitlement for Free School Meals if you have children who attend a school in Bath and North East Somerset or children who attend The Mendip School, Shepton Mallet, **and** receive the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods.
- Income Support
- Income Based Job Seekers Allowance
- Income Related Employment Support Allowance
- Child Tax Credit **without** Working Tax Credit **and** an annual income below £16,190
- Child Tax Credit with Working Tax Credit **run-on** which is only paid for 4 weeks after you stop qualifying for WTC
- The Guaranteed Element of State Pension Credit
- Support under Part V1 of the Immigration and Asylum Act 1999

To register for Free School Meals in Bath and North East Somerset Council

- Call 01225 394317 to make a telephone registration
- Complete a registration form at your School or Academy or Council Connect offices at the Guildhall in Bath, The Civic Centre in Keynsham, and The Hollies in Midsomer Norton.

Using the web link <http://www.bathnes.gov.uk/services/schools-colleges-and-learning/school-meals-and-catering/free-school-meals> , download and complete the registration form and email it back to us at freeschoolmeals@bathnes.gov.uk

OR

- Print and complete the Free School Meals Registration and send it to our postal address: Free School Meals Team, People and Communities Finance, Lewis House, Manvers Street, Bath, BA1 1JG.
- If you live in Bath & North East Somerset and your child attends a School or Academy in another Local Authority, you will need to register for Free School Meals in that authority.

NB: If your child attends a Local Authority maintained Nursery, Free School Meals can only be provided for the funded sessions before and after lunch up to a maximum of two sessions per week.

What happens next?

The Local Authority will check your eligibility to qualifying benefits on your behalf using the DFE Online Free School Meal Checking Service. Your National Insurance or National Asylum Seeker Support Number and Date of Birth will be required to do this.

We will inform both yourself and the relevant school(s) of your child(s) entitlement to free school meals, or alternatively whether your registration has been rejected and if so, on what grounds.

Where can I get more information?

If you have any questions or need advice:

- Contact Free School Meals 01225 394317 Monday-Friday
- E-mail freeschoolmeals@bathnes.gov.uk
- <http://www.bathnes.gov.uk/educationandlearning/Schoolsandcolleges/schoolmeals/Pages/default.aspx>



- This document can be made available in a range of languages, large print, Braille, on tape, electronic and other accessible formats. Please call 01225 394317 or e-mail freeschoolmeals@bathnes.gov.uk
- Making Bath & North East Somerset an even better place to live, work and visit.

School Term and Holiday Dates 2020/2021

Term 1

Tuesday 1st September 2020 (Reception children will start school on Monday 7th September)

Friday 21st October 2020

Term 2

Monday 2nd November 2020

Friday 18th December 2020

Term 3

Monday 4th January 2021

Friday 12th February 2021

Term 4

Monday 22nd February 2021

Thursday 1st April 2021

Term 5

Monday 19th April 2021

Friday 28th May 2021

Term 6

Monday 7th June 2021

Friday 23rd July 2021

INSET DAYS 2019-2020:

Inset day 1 Tuesday 1st September 2020

Inset day 2 Wednesday 2nd September 2020

Inset day 3 Monday 2nd November 2020

Inset day 4 Monday 4th January 2021

Inset day 5 Tuesday 5th January 2021

Family Holiday in Term Time – Essential Information for Parents

From September 2012 Shoscombe became one of twenty-three schools in Norton Radstock agreeing to adopt a standard practice of not authorising holidays in term time unless there were very exceptional circumstances.

Exceptional circumstances could include:

- A family member being seriously or terminally ill and the holiday proposed is likely to be the last such holiday;
- A death or significant trauma in the family and a holiday may help the child cope with the situation;
- The holiday being a unique, one-off, never to be repeated occasion that is time limited.

Reasons linked to financial advantages and family commitments will not be accepted under these criteria.

Why were these policies introduced?

Reducing absence from school is a key priority nationally and locally because missing school damages a pupil's attainment levels and also disrupts school routines and the learning of others. Above all, missing school seriously affects children's longer term life opportunities.

Each year a number of children are absent from school because their parents take them away on holiday during term time. The absence of pupils seriously disrupts the continuity of their learning. They miss the teaching provided on the days they are away and they are also less prepared for lessons upon their return. There is a consequent risk of under achievement, which we must seek to avoid.

A child who has 10 days holiday each year of his/her school life will miss 24 weeks (120 days) of his/her school education. This is in addition to unavoidable absence linked to circumstances such as illness.

Pupils who attend school on a regular basis and are offered access to high-quality teaching and learning will usually leave school with qualifications and access to greater employment opportunities. The link between attendance and achievement is strong, and high levels of attendance at school should be a right of each pupil.

What will happen if I take my child out of school for a holiday that has not been authorised by the school?

There is no automatic entitlement in law to time off in school time to go on holiday. Under existing legislation, parents or carers commit an offence if a child fails to attend regularly and their absences are not authorised by the school. Depending on circumstances, such cases may result in prosecution.

- Parents/carers who take their children on holiday without the absence being authorised by the school will receive a written warning that legal action will be taken if there are further unauthorised absences.
- If parents/carers take their children on holiday without the absence being authorised a second time, the school will request that the Local Authority issue a Penalty Notice.
- In some circumstances, a Penalty Notice may be issued in respect of a first unauthorised absence, for example where a child would miss an exam or test.

Shoscombe Primary School Uniform Information

Girls Summer Uniform	Boys Summer Uniform	Girls Winter Uniform	Boys Winter Uniform
Blue checked dress	Grey shorts	Grey skirt/pinafore/trousers	Grey trousers
School Logo navy cardigan/sweatshirt	School Logo navy sweatshirt	School logo navy cardigan/sweatshirt	School logo navy sweatshirt
Black school sandals (not open toed) White ankle socks	Black school sandals (not open toed) Grey ankle socks	Black school shoes & grey tights or white knee length socks	Black school shoes Grey ankle or knee length socks
Lightweight summer jacket for inclement weather	Lightweight summer jacket for inclement weather	Warm winter coat with hat, scarf and gloves	Warm winter coat with hat, scarf and gloves
Sun hat & sun block		Optional –Navy fleece/waterproof fleece	

PE Kit (to be kept in school every day – wash at weekends!)

Summer PE Kit	Winter PE Kit
T-shirt – light blue	T-shirt – light blue
Shorts – Navy	Shorts AND Jogging Bottoms – Navy
Slip-on/Velcro plimsolls – black or Slip-on/Velcro trainers	Slip-on/Velcro plimsolls – black or Slip-on/Velcro trainers
School logo navy PE hoodie	School logo navy PE hoodie
PE Bag to also include	PE Bag to also include
Navy hoodie	Navy hoodie Socks – when girls are wearing tights
Spare pants and socks for accidents	Spare pants and socks for accidents

Outdoor play clothes when raining – to be kept in school every day.
Wellington boots and welly socks
Water proof trousers and coat/all in one suit
Small pack back to keep these play clothes in

In addition to the outdoor clothes for Forest school children will need:
Long trousers and long sleeved top
Layers in the winter/hat in the summer

Hair Accessories – These should be blue or white cloth hairband or scrunchy (no metal accessories with embellishments). All long hair needs to be tied back.

Jewellery – A watch may be worn; earrings must be studs (small) your child may be asked to cover these up during PE sessions if they cannot remove them. Hooped earrings of any size are not acceptable for health & safety reasons. No necklaces to be worn.

PLEASE MAKE SURE THAT EVERY ITEM OF CLOTHING IS CLEARLY MARKED WITH YOUR CHILD'S NAME, INCLUDING SHOES!

Ordering school uniform online

Our school uniform is supplied by Norton Sports & Camping, 77 High Street, Midsomer Norton, BA3 2DE who in normal circumstances would be more than happy to see you. However, during the current Coronavirus crisis, there is a need to keep visits to the shop to a minimum and, therefore, we ask that you place your uniform orders directly with the shop, (preferably) by email (nortonsportsandcamping@hotmail.com), alternatively by phone (07753 315774 up to 14th June and 01761 418972 thereafter) or by post.

The information needed by the shop is

- The school name
- Your name
- Your email address
- Your phone number
- From the list of items available, selected items required together with quantities and sizes.

Tips on getting the correct sizing can be found at www.rowlinsonknitwear size guide.

The shop will make up your order and, when complete, will email you or phone you with advice on collection, your order number and total cost. To collect your items you will need your order number and payment must be by credit/debit card only.

Please note that the shop is not likely to reopen until 15th June but orders can be placed at any time. To ensure that self-distancing rules are maintained, the changing room facilities at the shop will not be available, you are therefore asked to be as sure as possible on your sizing. Nevertheless, the opportunity to change items at a later date will be available.

If you have any general uniform queries you should ring the shop (after 15th June) in the first instance – the staff are very experienced and will do all they can do to help.

SCHOOLWEAR PRICE LIST 2020

SHOSCOMBE CofE PRIMARY SCHOOL

Garment	Sizes	Price (£)
SWEATSHIRT Navy	3/4 yrs – 13 yrs	10.50 (L)
CARDIGAN Navy	3/4 yrs – 13 yrs	12.00 (L)
POLOSHIRT White	3/4 yrs - XS	6.00
FLEECE Navy	3/4 yrs – 13 yrs	14.00 (L)
	Small	17.50 (L)
REVERSIBLE JACKET	3/4 yrs – 13 yrs	20.00 (L)
SHORT TROUSERS Boys – Grey	3/4 yrs – 11/12 yrs	9.00
TROUSERS Boys – Grey Standard or Sturdy Fit	3/4 yrs – 11/12 yrs	11.00
TROUSERS Girls - Grey (Heart)	3/4 yrs – 13 yrs	15.00
PINAFORE DRESS Grey	3/4 yrs – 13 yrs	14.00
SKIRT Grey	3/4 yrs - 13 yrs	11.00
PE POLOSHIRT Pale Blue	3/4 yrs – 13 yrs	8.00 (L)
PE SHORTS Banner Navy	18"/20", 22"/ 24", 26"/ 28"	4.00
HOODY Navy	XS, S, M, L, XL	11.50 (L)
PE JOGGING PANTS Navy	3/4 yrs – 11/12 yrs	10.50

(L) = Items bear the school logo

In partnership with:
Norton Sports & Camping, 77 High Street
Midsomer Norton
Telephone: 01761 418972



Shoscombe Church School
Promotion of Self-Esteem and Positive Behaviour Policy

Aim

All members of our School should be able to work and play together in a supportive and happy community. A successful approach to behaviour management is essential to

- secure safety and high standards across the curriculum
- to develop a positive self-image
- respect of self, of others and of the environment
- to the development of moral, social and cultural values including a strong sense of personal responsibility and self-discipline.

Objectives

- To create an environment which encourages and reinforces good behaviour
- To foster caring and respectful attitudes to people, property and the environment
- To promote self-esteem, self-discipline and positive relationships
- To listen to and value the views and opinions of others without bias of culture, gender or race
- To establish and maintain procedures so that all staff follow a consistent approach where the boundaries of acceptable behaviour are clear and safety for all is ensured
- To encourage the involvement of both home and school in the implementation of this policy
- To encourage children to become responsible for their own behaviour

Standards of Behaviour

At Shoscombe Church School we work towards standards of behaviour based on the Christian principles of honesty, respect, consideration and responsibility. It follows that acceptable standards of behaviour are those which reflect these principles.

It is the responsibility of each class teacher to ensure that rules are enforced consistently in their class and to deal with misbehaviour. However, if a child continues to misbehave then the class teacher should seek advice and help from the senior staff, assistant heads or head teacher.

The Curriculum and Learning

We believe that an appropriately structured creative and relevant curriculum and effective learning contribute to good behaviour. Thorough planning for the needs of individual pupils, the active involvement of pupils in their own learning, and positive feed-back all help to avoid the alienation and disaffection which can lie at the root of poor behaviour.

Classroom Management

Classrooms should be organised to develop independence and personal initiative. Furniture is arranged to provide an environment conducive to on-task behaviour. Materials and resources are arranged to aid accessibility and reduce uncertainty and disruption. Displays should be used to develop self-esteem through demonstrating the value of everyone's contribution, and overall provide a welcoming environment.

Class Rules

Class rules, known as 'Charters', will be discussed annually with the children and reinforced throughout the year and they relate to the day to day running of the class. Examples of this may be rules such as: "Be polite to everybody".

Playground Rules

The majority of class rules also apply to the time children spend outside during break-times. Examples of such rules are "Respect other people and property". Obvious additions to this are that the children should not leave the premises. Play times are always adequately supervised and the Head Teacher, Assistant heads or Senior staff should always be available if required.

Strategies to encourage good behaviour

Our emphasis is on recognising good behaviour through praise and rewards. We have high expectations of standards of behaviour at all times. A variety of strategies are used to encourage good behaviour. They are as follows:

- Valuing and praising children in work and play
- Start each day afresh
- Reward stickers
- Encourage forgiveness
- Lunch-time Supervisor's book to reward good behaviour at lunch-time
- Circle Time
- Celebration Assemblies
- Home/School agreements
- Head Teacher's comments

Sanctions

The use of sanctions should be characterised by certain features:

- It must be clear why the sanction is being applied.
- It must be made clear what changes in behaviour are required in order to improve.

In most cases the adult in charge of the child can deal with unacceptable behaviour firmly and fairly at the time. The following sequence will be followed:

- A verbal reminder
- Movement down the class behaviour chart
- Time out of activities in the playground
- Loss of privileges
- All staff will send to the Head Teacher or senior leadership team (SLT), any learner who puts themselves or others at risk
- If a child refuses to leave the Classroom a member of the SLT will be sent for and the remaining children taken to another classroom or suitable location
- The Head Teacher will discuss serious situations with staff and parents as appropriate
- The Head Teacher will involve the SENCO if appropriate
- Persistent or serious misbehaviour will be reported to the Head Teacher and parents will be informed to discuss the matter. Parents of any affected children will also be informed.
- Specialist advice may be sought from external agencies eg Educational Psychology Service, Specialist Behaviour Support Team, Social Services.
- The permanent exclusion of a learner is the final sanction.

Time Out and Exclusion

- Time out may be used for a short period in order to give the child an immediate "cooling off" period

- Time out could be for longer periods but in these circumstances the parents would be informed of the need for the child to attend School but to be educated separately from their peers for a set amount of time.

If a child's behaviour is considered to be extremely inappropriate or dangerous, the Head Teacher may put into action formal exclusion procedures as advised by the LA and inform the Governors.

- Repetition of dangerous incidents would result in a fixed term or permanent exclusion.
- A decision to exclude a pupil would only be taken in response to a serious breach to this behaviour policy or if allowing the pupil to remain in School would seriously harm the education and welfare of the pupil or others in School.
- A decision to exclude a child is a serious one. It will usually be the final step in a process for dealing with discipline issues following a wide range of other strategies which have been tried without success. It is an acknowledgement by the School that it has exhausted all available strategies for dealing with the child and will only be used as a last resort.
- However, there may be exceptional circumstances where, in the Head Teacher's judgement, it is appropriate to permanently exclude a child for a first or "one-off" offence. These might include: serious actual or threatened violence against another pupil or member of staff, sexual abuse or assault, supplying an illegal drug or carrying an offensive weapon.
- If at all possible, the process of "Restorative Justice" for serious offences should be vigorously considered.
- Should a child be excluded the parents/carers will become responsible for their child during the exclusion period.
- Confidentiality is paramount. Staff should also avoid naming individual children/groups of children during public meetings, training sessions or workshop
- It must be made clear what changes in behaviour are required in order to improve.

Rewarding good choices Shoscombe Church School

Children earn Dojo points. Each child has a Dojo character and points are rewarded throughout the day to everyone for making good choices. The collective total of Dojos earned by the class is linked to Special Time. Dojo's are refreshed each week. Children who earn the highest number of Dojo points will have a special notelet sent home to recognise this effort. Children also work as a 'House' (vertical grouping across the whole school) to earn Dojo Points. House Captains collect the number of Dojo Points earned each week. At the end of term the house with the highest number of Dojo points earns a house treat.

Special Time

Special Time is 2.15pm to 3pm every Friday afternoon. Activities on offer to children during Special Time include Forest School, looking after the chickens and cooking. This is in addition to activities in the classroom such as board games, art and craft. All children will have an opportunity to choose from this wide variety of activities across the year.

Rewards

There will be certificates and rewards for good work, super star learning and being a good role model. Class teachers will also send home messages via Class Dojo to celebrate good work. One child each week will have a special postcard sent home for exemplary work or behaviour. Parents will be able to see photos of our super stars on Class Dojo School Story and these children's efforts and achievements will be celebrated in Friday's assembly. Our excellent role models will be invited to a special tea party at the end of term.

Consequences for wrong choices at Shoscombe Primary School

We strive to ensure that boundaries for unacceptable behaviour are clear to all children. We want to encourage children to make good choices and reflect on wrong choices so they can become responsible for their own behaviour. Strong teacher-child relationships are key to helping children learn how to reflect on their behaviour and

therefore we use a range of strategies to support children's emotional well-being alongside every stage in our consequences system.

1. Verbal Warning - No record is kept. This is an opportunity for children to stop and think about their behaviour choices and to make better choices straight away. At this point a teacher may ask a child to move to a different place in the class to help them to concentrate on their choices better.
2. 'Make a choice' - If a child receives a 'Make the choice' warning then this is recorded in the class behaviour log. This is a more formal reminder about the child's responsibility to make a better choice.
3. 'Time out' in Class - The child will be asked to move to a work space in their own class and a record will be kept in the class behaviour log. This is now more serious and so the class teacher or a TA will talk to the child about the choices they are making and how they can turn their behaviour around.
4. 'Partner Class' – The child will be sent to another class to complete their learning for 15 minutes. As this is quite serious the class teacher will phone home to inform parents that their child has been sent to partner class. In some instances a member of SLT will phone home to discuss the child's behaviour.
5. Partner Class twice in a week - If a child has two partner classes in one week they will receive a lunchtime detention. Parents will be informed by the class teacher. A member of SLT will supervise the lunchtime detention. Parents may wish to make an appointment with a member of SLT to discuss ways to support their child to take better responsibility for their behaviour.

A small number of children at Shoscombe have additional needs and therefore we will adapt this behaviour system for these individuals. However, these children will follow the same consequences as all other children.

The following
information in
this pack needs
to be read,
completed and
returned by
Friday 10th July
please.

MNSP - Data Collection Sheet – Shoscombe Church School

It is vital that our records are complete and up to date as we have a legal duty to collect information. Please **complete ALL details**, sign and return to the School as soon as possible to enable us to meet our legal obligations

Pupil Information

Legal Surname:	Legal Forename:
Middle name:	Gender:
Date of Birth:	Year Group:
Address:	
Post Code:	
Home Telephone:	

Siblings: Please list any brothers/sisters currently at this school

Emergency Contact Details:

Legal parental/Carer responsibility: Unless there is a court order against an individual, all living biological parents/carers who have legal entitlement for a child **MUST** be listed in this section. Please also give details of anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency and **ensure you have their permission to disclose these details.**

Priority	Name/Relationship	Home Address/Phone/Mobile	Work Phone
1	Mr/Mrs/Dr/Ms/Miss	Address: Home Tel: Mobile: Personal Email:	Tel:
Legal Parental Responsibility: Yes <input type="checkbox"/> No <input type="checkbox"/>			
2	Mr/Mrs/Dr/Ms/Miss	Address: Home Tel: Mobile: Personal Email:	Tel:
Legal Parental Responsibility: Yes <input type="checkbox"/> No <input type="checkbox"/>			
3	Mr/Mrs/Dr/Ms/Miss	Address: Home Tel: Mobile: Personal Email:	Tel:
Legal Parental Responsibility: Yes <input type="checkbox"/> No <input type="checkbox"/>			
4	Mr/Mrs/Dr/Ms/Miss	Address: Home Tel: Mobile: Personal Email:	Tel:
Legal Parental Responsibility: Yes <input type="checkbox"/> No <input type="checkbox"/>			

Medical Information

Medical Practice	Address	Telephone Number

In the event of an emergency and the school being unable to contact a parent, do you give consent for a representative of the school to give permission for medical treatment?

YES NO

Medical Condition(s)/Allergies:

Disabilities:

Dietary Requirements

Dietary Needs/preferences:

Meal Arrangement: please tick the appropriate choice

Meal Type	Mon	Tue	Wed	Thu	Fri
School Meal					
Packed Lunch					

Comment (if required)

Are you entitled to free school meals? YES NO

Ethnicity

Ethnicity:

Language:

Religion:

Additional Information

Are there any Court Orders applicable to your child? (If yes please give brief details below and enclose a copy of the paperwork) Yes No

Please tick if one or more parents/guardians are in the Services

Contact will be made with priority 1 and/or priority 2 contacts as appropriate via class dojo/email/letter/phone for any school related matters including the school newsletter. If you require additional copies of school reports and important correspondence for non-resident parent/carers (with parental responsibility) please give details below.

Name of Person	Address	Relationship to pupil

Loss or Damage to Property

The school cannot accept liability for the loss or damage to pupils' property which is brought onto school premises. It carries no insurance for liability of either pupil or staff personal possessions. Parents are advised not to allow pupils to bring valuables to school.

Data Protection

The data being collected, controlled and processed is in line with current Data Protection legislation.

Full details of our Fair Processing policy can be found on the MAT website.

I understand that should any of the above information change at any time it is my responsibility to notify the school in writing.

Signature:

Date:

Parent's/ Carers Declaration

I hereby consent for my child to take up a place at this setting, according to the terms and conditions set out in its policies and procedures. I have understood the expectations and obligations relating to both myself and the Setting, and agree to abide by them.

I understand that persistent late or non-payment of fees will jeopardise my child's continued attendance at the Setting.

I confirm that the information given above is correct, and I promise to contact the Manager as soon as any of the details change.

Signed..... Print Name.....

Date.....



Shoscombe Church School
 St Julian's Road
 Shoscombe
 BA2 8NB



Midsomer Norton
 Schools Partnership

PARENTAL CONSENT FORM

Child's Full Name: _____ Date of Birth: _____

Parent/Career Name: _____

At Shoscombe Church School we strive to provide innovative, high quality learning opportunities as part of our broad and enriched curriculum. To this end we require your permission for your child to participate in a number of activities while they are here. **Please tick, sign and date each section.**

1. INTERNET ACCESS – ACCEPTABLE USE AGREEMENT

As part of the school's ICT programme we offer pupils supervised access to the Internet. In order to reduce the risk of accidentally accessing inappropriate material, the school employs a service provider that prevents access to listed undesirable sites; however, no system is fool-proof. We require your written permission for your child to have access to the Internet. *I understand that my child will use the Internet at school. I understand that the school will take all reasonable precautions to ensure my child does not gain access to inappropriate material. I understand that pupils will be held accountable for their own actions.*

Signed: _____ Date: _____

2. EDUCATIONAL VISITS

a. We sometimes organise visits to local destinations including the local playing field, village area within Shoscombe, or walks around the locality, to enhance the children's learning. We may also visit other schools within the Midsomer Norton Partnership to make use of other facilities or expertise. You will be informed of all such visits prior to them taking place, but we will not seek further written consent. Risk assessments are always carried out and there is always adequate adult supervision. (Consent forms for all visits requiring will be sent out separately for each trip). *I give permission for my child to be taken on a visit to a destination within walking distance of the school or others schools' in the MAT within the school day. I understand that the school will take all reasonable precautions to ensure my child's safety.*

Signed: _____ Date: _____

b. We also arrange trips and visits to further the children's education, these trips can include educational trips and swimming lessons. Most of these trips will entail the children walking up Single Hill to catch the coach. We will inform you of any trips and visits which your child will be involved in prior but will not seek further written consent. Children will be taken out with the correct pupil to staff ratio for their safety. *I give my child permission to be taken out on trips and visits, and I understand that the school will take precaution to ensure my child's safety.*

Signed: _____ Date: _____

c. Occasionally it will be required that children will need to travel on public transport to be able to enable them to participate on these trips and visits. The children will be accompanied by the appropriate adult or another adult member of the party with the correct insurance cover. *I consent to my child travelling by any form of public transport or motor vehicle.*

Signed: _____ Date: _____

3. COMMUNICATION

We would like to communicate with parents and careers frequently, at Shoscombe Church School we use Class Dojo to be able to communicate with you. Payments will also be taken through ParentPay. Please sign to confirm your consent to participate in these systems.

Signed: _____ Date: _____

4. USING IMAGES OF CHILDREN

There will be occasions when your child is photographed or filmed taking part in school activities. We seek your permission to use your child's image for display within the school, on our website, on our school Facebook page, as part of your child's learning journal, on class dojos, newsletters or to accompany newspaper or magazine articles.

PLEASE TICK EACH BOX AS APPROPRIATE

Unnamed

- I give permission for unnamed photographs of my child to be used for school use for wider publication including: School prospectus, school website, school Facebook page, school newsletters.
- I give my permission for unnamed photographs of my child to appear in any external publication e.g. newspaper.

Named

- I give permission for my child's first name to appear alongside their work/photo in school e.g. display boards.
- I give permission for my child's first name to appear alongside their work/photo/video in their learning journal, I understand this may also appear in other children's learning journal if group work.
- I give permission for my child's first name to appear alongside their work/photo on class dojo.
- I give permission for my child's first name and image to be used to promotional purposes such as in the school newsletters, school prospectus, school website or to accompany newspaper or magazine articles.
- I give permission for my child's first name to appear alongside their work/photo for promotional purposes such as the local newspaper.

Signed: _____ Date: _____

5. MEDICAL TREATMENT

- a. I can confirm that my child does not suffer from any medical condition requiring treatment. If your child suffers from a condition which requires treatment for example diabetes or asthma, please email the school office, office@shoscombprimary.co.uk with details of the condition and its treatment. If your child requires any medication whilst at school, please come to the school office and complete the appropriate forms.

Signed: _____ Date: _____

- b. I hereby sign to give my consent that in the event that my child is involved in a serious incident while at Shoscombe Church School and requires immediate medical treatment before I will be able to get to hospital, I hereby authorise the Headteacher, or a delegate member of staff to consent to emergency medical treatment on my behalf.

Signed: _____ Date: _____

6. SHOWING FILMS

Occasionally, we would like to show the pupils films. Some of these can be PG rated. We can assure you that nothing which could be considered inappropriate will be shown. By agreeing you are giving us permission to use our discretion in showing these films to your child.

Signed: _____ Date: _____

We will not be sending these forms out annually. Therefore, if at any time your child's circumstances change and you wish to rescind any of these permissions, please inform the school office. office@shoscombprimary.co.uk The school will then amend your form accordingly.

NOTES: The Trust through its employees and agents will at all times take reasonable care of your child and his or her personal effects and money.

If your child has an accident or suffers loss or damage to his /her personal effects and money which is **not** as a result of any lack of care on the part of the Trust, its employees or agents, the Trust will not be able to pay any damages or meet any expenses arising. Similarly, if your child incurs any liability towards a third party in respect, for example of any injury caused by your child to that third party or damage caused to the third party property the Trust will not be responsible for this unless it can be shown to be at fault in any way. For more information regarding how we process your data please go to the Midsomer Norton Schools Partnership website. Here you can also find our policies. www.midsomernortonschoolspartnership.com/

Tapestry – Our Online Learning Journal

Our Foundation Team in Oak Class use an online system of recording your child's learning throughout their years in Nursery and Reception. The program we use to process this information is called Tapestry who are a GDPR compliant company using secure servers in the UK to store data. Using electronic tablets, Foundation staff are able to instantly upload photos, videos and observations of your children throughout the school day. Once observations have been approved by School, you will be emailed to alert you to a new entry to your child's Learning Journal. You will be able to login to your own personal account and view your child's activities, using a PC or laptop or any Apple or Android device such as a tablet or smartphone.

One of the many advantages of this system is that you can instantly add your own comments to entries, and can show your child's online book to other members of the family. You can also upload photos of them from home. We actively encourage you to talk to your child about these observations and photos while the experiences are still fresh in their memories. At the end of your child's time in Oak Class there will be the option to have your child's journal printed (There will be a small cost for this).

The safeguarding of our pupils is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by the Foundation staff that use the system. You will only have access to your child's own Learning Journal and this cannot be seen by other parents. It is crucial that you do not share photos or videos from your child's Learning Journal on social media or through other online platforms, as they may contain pictures of other children. Any incident where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn.

On the back of this letter you will find some Frequently Asked Questions about the system and further information can also be obtained from Tapestry's website where you will find lots of information and videos:

<http://eyfs.info/tapestry-info/introduction>

Below is a permission slip which we require you to complete in order to allow us to set up a Tapestry account for your child. If you have any further questions, please do not hesitate to contact us.

Frequently Asked Questions about Tapestry

Why use an online system?

Creating an Early Learning Journal is statutory for all children in Foundation as a way of assessing their learning. Until recently this was done by hand writing observations, printing out photos and cutting out and sticking all of these into a paper book which was all very time consuming and took staff out of the classroom. By taking photos and videos that can be instantly uploaded, linked to a child and annotated later on in the day drastically increases the amount of time that staff can spend with your children, supporting their learning. For the first time we will also be able to send you videos. In addition, using an online platform to complete your child's profile means that parents can instantly see what their child has been doing recently in school and parents can also share it with family members such as grandparents. In the past the printed profiles were sent home twice a year, however this new system means you will have constant access to it and will receive frequent updates.

How do I get onto the system?

Tapestry can be accessed online at: <http://eyfs.info/tapestry-info/introduction> It is available as a free app from the Apple Store and also on Android devices. We will ask you to provide us with an email address so that we can set you up a personal account. Once this is set up you will be sent an email allowing you to complete the setup process, including setting your own password. This will be a secure way of logging in, and you will only be able to see your own child's Learning Journal.

I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book by arranging a mutually convenient time with your child's teacher / key person to come into school. You will be provided with access to your child's account and support if needed.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, a member of the Foundation Stage Team will be happy to support you.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new observation has been added for your child.

Tapestry – Our Online Learning Journal

Permission Slip

Child's Name: _____

Please tick the relevant comments and sign below in order for us to set up an account for you.

I give permission for Shoscombe Church School to create an online account for me to view my child's Learning journal using the email address below.

I agree to my child appearing in group photographs and videos that may be included in other children's Learning Journals.

I agree to keep my log in details secure.

I agree not to electronically share, by social media or other platforms, any part of my child's Learning Journal and I understand that should this happen my access to my child's Learning Journal will be withdrawn.

I **would not** like the school to use Tapestry to create an online account for me (please note that if you select this option you will receive a printed copy of your child's Learning Journal to look at and then return to school at two points during the academic year)

The email address I wish to use for my Tapestry account is:

Parent/Carer name: _____

Parent/Carer signature: _____

Date: _____

Pupil Acceptable User Policy Agreement

This Acceptable Use Policy is intended to ensure:

- That young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- That school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

The school will try to ensure that pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Acceptable Use Policy Agreement

I understand that I must use school ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other users.

For my own personal safety:

- I understand that the school will monitor my use of the ICT systems, email and other digital communications.
- I will treat my username and password like my toothbrush – I will not share it, nor will I try to use any other person's username and password.
- I will be aware of "stranger danger", when I am communicating on-line.
- I will not disclose or share personal information about myself or others when on-line.
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it on-line.

I understand that everyone has equal rights to use technology as a resource and:

- I understand that the school ICT systems are primarily intended for educational use and that I will not use the systems for personal or recreational use unless I have permission to do so.

I will act as I expect others to act toward me:

- I will respect others' work and property and will not access, copy, remove or otherwise alter any other user's files, without the owner's knowledge and permission.
- I will be polite and responsible when I communicate with others, I will not use strong, aggressive or inappropriate language and I appreciate that others may have different opinions.
- I will not take or distribute images of anyone without their permission.

I recognise that the school has a responsibility to maintain the security of the technology it offers me and to ensure the smooth running of the school:

- I will not use my own devices in school (e.g. mobile phone, cameras) without the permission of my teacher
- I understand the risks and will not try to upload, download or access any materials which are illegal or inappropriate or may cause harm or distress to others
- I will immediately report any damage or faults involving equipment or software, however this may have happened.
- I will not open any attachments to emails, unless I know and trust the person / organisation who sent the email, due to the risk of the attachment containing viruses or other harmful programmes.
- I will not install or attempt to install programmes of any type on a machine, or store programmes on a computer, nor will I try to alter computer settings.

When using the internet for research or recreation, I recognise that:

- I should ensure that I have permission to use the original work of others in my own work
- Where work is protected by copyright, I will not try to download copies (including music and videos)

- When I am using the internet to find information, I should take care to check that the information that I access is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.

I understand that I am responsible for my actions, both in and out of school:

- I understand that the school also has the right to take action against me if I am involved in incidents of inappropriate behaviour, that are covered in this agreement, when I am out of school and where they involve my membership of the school community (examples would be cyber-bullying, use of images or personal information).
- I understand that if I fail to comply with this Acceptable Use Policy Agreement, I will be subject to disciplinary action. This may include loss of access to the school network / internet, suspensions, contact with parents and in the event of illegal activities involvement of the police.

Please complete the sections on the next page to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. If you do not sign and return this agreement, access will not be granted to school ICT systems.

Pupil Acceptable Use Agreement Form

This form relates to the student /pupil Acceptable Use Policy (AUP), to which it is attached. Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement. If you do not sign and return this agreement, access will not be granted to school ICT systems.

I have read and understand the above and agree to follow these guidelines when:

- I use the school ICT systems and equipment (both in and out of school)
- I use my own equipment in school (only when given permission) eg cameras, mobile phones etc
- I use my own equipment out of school in a way that is related to me being a member of this school eg communicating with other members of the school, accessing school email, blog, website etc.

Name of Pupil

Group / Class

Signed

Date

Anti-Bullying Agreement

The whole school community believes that everyone should be safe at school and free from bullying. We have a zero tolerance policy on bullying – WE SAY NO TO BULLIES. At Shoscombe we promote respect for ourselves and each other.

We recognise that people are bullied for a variety of reasons and this can happen to anyone at any time. We agree that bullying has the following common factors:

- It is deliberately hurtful.
- It is repeated over time.
- There is an imbalance of power – it is always the same person who is the instigator.

Bullying can take a number of forms;

- Physical – pushing, kicking, hitting etc.
- Verbal – name calling, taunting, teasing, intimidating, humiliating, gossiping.
- Silent – isolation, rude gestures, exclusion from activities.
- Cyber bullying – malicious use of email, social chat rooms, blogs, mobile phones.

Effective action

We promise to take thorough and immediate action to ensure that everyone is safe from bullies.

- ALWAYS tell someone if you are being bullied - don't suffer in silence.
- If you see someone else being bullied, tell someone immediately.
- Use worry boxes/school council boxes in the classrooms to alert someone you have a problem.
- Speak to PLAYGROUND PALS or any friends and ASK FOR HELP.
- Check to ensure other children feel included.
- Use class circle times and playground feedback boards to inform others of any bullying incidents.
- Staff will listen to both sides of any story.
- Bullies will have to explain to the people they bully why they did it and help will then be given to them to change their behaviour. Their parents will be informed.

Signed: _____ (child) Date: _____



Home School Agreement

PUPIL AGREEMENT



I will:

- Be kind, helpful, respectful and polite
- Do my best in every challenge
- Work hard and not stop others from learning
- Care for everyone and everything in my school
- Keep the six golden rules:

1. **be kind**
2. **be helpful**
3. **be patient**
4. **be friendly**
5. **be polite**
6. **treat others as you would like them to treat you**

I confirm that I have read and agree to the Home School Agreement.

I have discussed the Pupil Agreement with my child/ren and ensured that they understand what is expected of them.

Signed by: _____ (Parent/carer)

I have discussed with my parent/carer the Pupil Agreement section of the Home School Agreement. I understand what is expected of me when I am in school.

Signed:

_____ (child's name)

Date: _____

The Staff and Governors of Shoscombe Church School will do their best to:

- Be open and welcoming and offer parents the opportunity to be involved in the life of the school and in their child's education
- Provide a happy, safe, secure and caring learning environment
- Communicate regularly with parents by:
 - sending home weekly newsletters
 - sending home information about topics being covered in class
 - informing parents of any concerns that affect a child's work or behaviour
 - providing annual reports about each child's progress as well as parents' evening consultations
- Develop the talents of every child through an exciting, creative, broad and balanced curriculum
- Address any special needs, including those of gifted and talented pupils
- Promote success and self-esteem by encouraging children to do their best and by expecting high standards matched to each child's ability
- Encourage children to value, respect and take responsibility for themselves, others, school equipment and the environment
- Provide opportunities for children to continue their learning at home, beginning the process of lifelong learning.

Ruth Noall (Head Teacher)
on behalf of the staff and governors

The family will do their best to:

- Ensure their child attends school every day or in the case of absence, telephone the same day to notify the school and send a note of explanation when the child returns to school
- Ensure that the child arrives at school punctually; gates open 8.45 am and is collected promptly after school at, 3.20 pm, by a named person. See Attendance Policy for full details.
- Ensure whenever possible that no holidays are taken in term time
- Ensure their child arrives at school dressed in school uniform and ready to learn
- Share promptly with the school any information or concerns which may affect work or behaviour
- Support the school in opportunities for learning at home
- Encourage regular involvement in extra curricular activities
- Support Shoscombe School Behaviour Policy by encouraging good behaviour
- Communicate regularly with the school by:
 - reading and responding to school letters
 - seeing the class teacher or Head Teacher about any concerns
 - attending parent consultations, school productions and meetings arranged for parents
- Join the school in celebrating your child's successes and achievements in and out of school.

Child's Name: _____

Getting Ready for School Checklist

I can...	I can...	I can...
recognise my name	<input type="checkbox"/> hold my pencil carefully	<input type="checkbox"/> put on my socks
write the first letter	<input type="checkbox"/> draw a face 	<input type="checkbox"/> find my shoes
copy my name	<input type="checkbox"/> colour in carefully	<input type="checkbox"/> put on my shoes
write my name 	<input type="checkbox"/> name the colours I use	<input type="checkbox"/> do up my shoes 

I can...	I can...	I can...
count from 1 to 5	<input type="checkbox"/> sing simple rhymes	<input type="checkbox"/> find my coat
recognise each number	<input type="checkbox"/> sing and clap to a song	<input type="checkbox"/> put my arms into my coat
place 1 to 5 in order	<input type="checkbox"/> tap a beat 	<input type="checkbox"/> do up a zip to the top
write 1 to 5 in order 1 2 3 4 5	<input type="checkbox"/> move to music	<input type="checkbox"/> do buttons 

I can...	I can...	I can...
eat with a knife and fork	<input type="checkbox"/> tidy away my toys	<input type="checkbox"/> say please when I ask
pour myself a drink	<input type="checkbox"/> clear away things I've used	<input type="checkbox"/> say thank you when I get
taste different foods	<input type="checkbox"/> put my clothes away	<input type="checkbox"/> ask to go to the toilet
wash my hands before and after meals 	<input type="checkbox"/> help at home 	<input type="checkbox"/> wait my turn to talk 

I can...	I can...	I can...
clean myself	<input type="checkbox"/> use the stairs hand rail	<input type="checkbox"/> cut along a line
wash my hands 	<input type="checkbox"/> hold hands on the street	<input type="checkbox"/> cut 'snips' into paper
dry my hands	<input type="checkbox"/> take turns when playing	<input type="checkbox"/> cut out a shape
go to the toilet when I need to	<input type="checkbox"/> share toys with a friend 	<input type="checkbox"/> cut out shapes to make a picture 